



HERMON BOYS' SECONDARY SCHOOL

P.O. BOX 35819, REG. NO. S.5252

GOBA KULANGWA, UBUNGO MUNICIPAL, DAR ES SALAAM TANZANIA

MOBILE: 0763-303 303/E- MAIL: info@hermonboysec.sc.tz /WEBSITE: www.hermonboysec.sc.tz

TEACHING VACANCY

Hermon Boys' Secondary School located in Goba-Kulangwa, Dar es Salaam invites applications from suitably qualified Tanzanians to be considered for immediate employment for the following vacant post;

1. BUSINESS STUDIES AND COMPUTER SCIENCE TEACHING POST (1)

Key Responsibilities:

1. Preparing lesson plans, schemes of work and other relevant academic documents.
2. Carrying out classroom sessions in Business studies and Computer science as per school timetable.
3. Setting, invigilating and marking exercises, tests, quizzes and examinations plus maintaining accurate records of students' academic progress in both subjects.
4. Mentor students to develop practical skills in business concepts and computer applications.
5. Monitor and ensure students' attendance and active participation in classes.
6. Provide intellectual, physical, and moral guidance to students, including counseling and mentorship.
7. Carrying out consultations sessions to students as per school timetable.
8. Manage and maintain school resources, including computer labs and business-related teaching materials.
9. Performing any other relevant duties assigned by the school administration or one's superior.

Qualifications:

Applicants must possess the following qualifications:

- (i) Bachelor degree in Business and Computing with Postgraduate Diploma in Education (PGDE), or Bachelor of Education specializing in Business Studies and Computer Science or Bachelor of Science in Business Information Technology (BSc BIT) plus PGDE or Bachelor of Science in Information and Communication Technology with Business (BSc. ICT-B) plus PGDE.
- (i) Must possess a minimum GPA of 3.5 or higher.
- (ii) Must have graduated in 2022, 2023 or 2024.



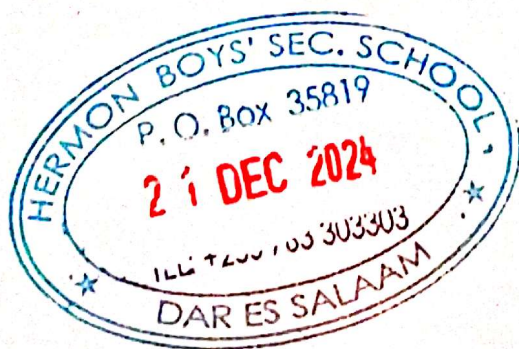
(iii) Candidates without a teaching qualification must be willing to undergo teacher training after employment.

MODE OF APPLICATION

Interested candidates should apply in confidence enclosing:

- (i) A detailed up to date CV.
- (ii) Photocopies of relevant academic certificates and transcripts.
- (iii) A photocopy of birth certificate.
- (iv) Names and addresses of two referees.
- (v) Mode of communication, e.g. Telephone, email, etc.

Interested applicants should submit their applications through the email address: headmaster@hermonboyssec.sc.tz before 29th December, 2024 (11:59:59 p.m.).



A handwritten signature in black ink, consisting of several overlapping loops and lines, positioned to the right of the official stamp.